



ROCKY MOUNTAIN COLLEGE OF ART + DESIGN
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Sample Thank You Letter

2913 Baxter Rd.
Virginia Beach, VA 23465
February 11, 2016

Dr. Foster Walker, Director
Technical Design Group
Atlantic Engineering Systems, Inc.
1220 Warwick Ave.
Newport News, VA 23607

Dear Dr. Walker,

Thank you very much for interviewing me yesterday for the associate engineer position. I enjoyed meeting you and learning more about your research and design work.

My enthusiasm for the position and my interest in working for AES were strengthened as a result of the interview. My education and cooperative education experiences fit nicely with the job requirements, and I am sure that I could make a significant contribution to the firm over time.

I want to reiterate my strong interest in the position and in working with you and your staff. You provide the kind of opportunity I seek. Please feel free to contact me at 804/555-5555 or r-rameriz@xyz.com if I can provide you with additional information.

Again, thank you for the interview and your consideration.

Sincerely,

Robert Rameriz